



**GOVT. COLLEGE FOR WOMEN, PALI (REWARI)-123102**  
**DIST. REWARI (HARYANA)**

Website: gcwpali.ac.in

CONTACT NO: - 01281-231118

E-MAIL. ID:- gcwpali@gmail.com

**Estd. 2014**

Ref. No:-GCWP/2022/

Dated: 09.12.2022

**Matrix No. 6.2.1: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc.**

➤ **Policies:**

The college being a government institution follows the policies of State Government/Higher Education Department and the affiliating university.

➤ **Internal organizational structure of the College:**

- Principal
- College Council
- Bursar
- Various Committees.
- Office work is assigned to the office staff which includes Computer Instructor, Clerk, L.A., Peon etc.

➤ **Appointment and Service Rules:** The College follows appointment and service rules of the Higher Education Department, Haryana.

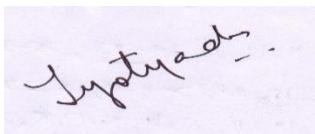
➤ **Decision making process involves the following:**

- Meetings of Principals with the Commissioner Higher Education and Additional Chief Secretary, Higher Education, Haryana and the officials of affiliating university.
- College Council headed by the Principal.
- Staff meetings with the Principal.
- Respective departments under the leadership of head of departments.
- Various committees headed by the conveners.

➤ **Institutional Development Plan with specific targets for the desired outcomes:**

- i. Increase the strength of the students in terms of numbers from existing 450 to 1000 in the course of next five years through introduction of P.G. Courses, options in Undergraduate courses, and skill-based certificate courses) which are in tune with NEP.

- ii. To complete NAAC Accreditation process and allow permanent affiliation from the affiliating university to apply for 2 f (12 B)
- iii. To promote effective teaching upgradation of more lecture theatres will be done by providing more ICT facility.
- iv. The teaching faculty will be encouraged to participate in more research-based activities like seminars/conference/faculty development programmes/capacity building programmes related to their subjects of specialization and pedagogy.
- v. The teaching faculty will engage in research by applying for research projects.
- vi. Indigenous/local knowledge will be imparted by organizing activities which include our arts/crafts and cultural heritage.
- vii. Physics, Chemistry and Geography lab will be set up and upgraded with latest equipment.
- viii. The library will be automated and upgraded, with on-line catalogue of database, subscriptions of online journals will be taken and a reading space with computers will be created in the library hall.
- ix. E- resources (online journals and video lectures) and internet connectivity will be provided in the library.
- x. The student counseling and placement cell will be strengthened.
- xi. Transportation facility will be expanded for students.
- xii. More educational trips, field tours, visits to industries will be organized.
- xiii. Student society interface will be increased through programmes like NSS ,Red Cross and Earn while you learn schemes.
- xiv. For the effective management of resources, the institute will implement proper waste management system, rainwater harvesting and energy conservation by turning to solar energy options.
- xv. The institute will try to generate funds for the development of the college from other sources like Alumni or the eminent donors from the society.
- xvi. Identifying different effective models of blended learning for different subjects while considering the essential importance of face to face learning.



NAAC Coordinator



Principal

Documents:

- (a) Copy of College Committees
- (b) Copy of the IDP

# OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN PALI (REWARI)

Memo No. GCW/Pali/2017-18

Date: Revised

The following committees are constituted for the smooth functioning of college during the session 2017-2018. If there is any change in previous duty, the charge must be handed over/ taken over latest by 31-7-2017.

| Sr. No. | Name of the committee  | Convener/Member   |
|---------|--|---|
| 1.      | College Council and Reception committee  | (i) Dr. Swaty<br>(ii) Dr. Sunita<br>(iii) Ms. Neelu Kishnani<br>(iv) Sh. Parmod Kumar   |
| 2.      | R.T.I. Act   | (i) Dr. Swaty (SPIO)<br>(ii) Dr. Sunita (ASPIO)   |
| 3.      | College Bursar   | Dr. Swaty   |
| 4.      | Staff Secretary  | Sh. Parmod Kumar  |
| 5.      | Chief Proctor  | Dr. Sunita  |
| 6.      | Registrar/ Internal Assessment/E.V.S/ Compulsory Computer Education, Registration Return (RR/CR) | (i) Sh. Parmod Kumar Co-ordinator<br>(ii) Dr. Swaty (Commerce)<br>(iii) Ms. Anshu (Commerce)<br>(iv) Dr. Sunita (Arts)<br>(v) Ms. Neelu Kishnani (Arts)   |
| 7.      | Lecture Shortage and Fine  | (i) Dr. Swaty (Commerce)<br>(ii) Dr. Sunita (Arts)  |
| 8.      | Time Table and Workload  | Commerce<br>(i) Dr. Swaty (Coordinator)<br>(ii) Ms. Anshu (Member)<br>(iii) Mr. Ravi Kant (Member)<br>Arts<br>(i) Dr. Sunita (Coordinator)<br>(ii) Ms. Neelu Kishnani (Member)<br>(iii) Sh. Parmod Kumar (Member) |

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| 9.  | Scholarship  | (i) Sh. Parmod Kumar (SC) <i>Parmod</i><br>(Convenor)<br>(ii) Mr. Ravi Kant (Member) <i>Ravi Kant</i><br>(iii) Dr Sunita (OBC) (Convener) <i>Sunita</i><br>(iv) Ms. Anshu (Member) <i>Anshu</i><br>(v) Mr. Ashwani (Computer LA) <i>Ashwani</i>                            |
| 10. | Building & Property  | (i) Sh. Parmod Kumar (Convener) <i>Parmod</i><br>(ii) Ms Neelu Kishnani (Member) <i>Neelu</i><br>(iii) Mr. Ravi kant (Member) <i>Ravi Kant</i><br>(iv) <del>Sh. Sunita (Member)</del> <i>Sh. Sunita</i>  |
| 11. | Cultural Committee   | (i) Dr. Sunita (Coordinator) <i>Sunita</i><br>(ii) Dr. Swaty (Member) <i>Swaty</i><br>(iii) Ms Neelu Kishnani (Member) <i>Neelu</i><br>(iv) Sh. Parmod Kumar (Member) <i>Parmod</i><br>(v) Ms. Anshu (Member) <i>Anshu</i><br>(vi) Mr. Ravi Kant (Member) <i>Ravi Kant</i> |
| 12. | Electricity /water/<br>Health/Dispensary/Telephone                     | (i) Dr. Swaty (Convener) <i>Swaty</i><br>(ii) Ms. Neelu Kishnani (Member) <i>Neelu</i><br>(iii) Mr. Ashwani (Member) <i>Ashwani</i>  |
| 13. | Printing (All types), Publicity/ Invitation<br>Committee               | (i) Ms. Neelu Kishnani (Convener) <i>Neelu</i><br>(ii) Sh. Parmod Kumar (Member) <i>Parmod</i><br>(iii) Ms. Anshu (Member) <i>Anshu</i>  |
| 14. | Light, Music, seating arrangement &<br>Shamiana, Photography committee | (i) Sh. Parmod Kumar (Convener) <i>Parmod</i><br>(ii) Dr. Sunita (Member) <i>Sunita</i><br>(iii) Mr. Ravi Kant (Member) <i>Ravi Kant</i>   |
| 15. | Career Guidance, Personality<br>Development & Placement Cell           | (i) Dr. Sunita (Convener) <i>Sunita</i><br>(ii) Sh. Parmod Kumar (Member) <i>Parmod</i><br>(iii) Ms. Neelu Kishnani (Member) <i>Neelu</i>  |
| 16. | Campus Beautification Committee  | (i) Dr. Sunita (Convener) <i>Sunita</i><br>(ii) Ms. Neelu Kishnani (Member) <i>Neelu</i><br>(iii) Ms. Rooja Yadav (Member) <i>Anshu</i>  |
| 17. | Discipline Committee   | (i) Dr. Swaty <i>Swaty</i><br>(ii) Dr. Sunita <i>Sunita</i><br>(iii) Ms Neelu Kishnani <i>Neelu</i><br>(iv) Sh. Parmod Kumar <i>Parmod</i><br>(v) Ms. Anshu <i>Anshu</i><br>(vi) Mr. Ravi Kant <i>Ravi Kant</i><br>(vii) <del>Sh. Sunita (Member)</del> <i>Sh. Sunita</i>  |
| 18. | Educational Tour Committee   | (i) Dr. Swaty (Convener) <i>Swaty</i><br>(ii) Ms. Neelu Kishnani (Member) <i>Neelu</i><br>(iii) Sh. Parmod Kumar (Member) <i>Parmod</i>  |



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| 19. | Bus Pass  | (i) Sh. Parmod Kumar (Convener) <i>Parmod</i><br>(ii) Mr. Ashwani (Member) <i>Ashwani</i>  |
| 20. | Red Cross/ Fee Concession/ SAF/ Blood Donation Camp   | (i) Ms Neelu Kishnani (Convener) <i>Neelu</i><br>(ii) Dr. Sunita (Member) <i>Sunita</i><br>(iii) Sh. Parmod Kumar (Member) <i>Parmod</i><br>(iv) Ms. Anshu (Member) <i>Anshu</i>   |
| 21. | Students Grievance Cell & Anti Ragging Cell           | (i) Dr. Swaty <i>Swaty</i><br>(ii) Dr. Sunita <i>Sunita</i><br>(iii) Ms Neelu Kishnani <i>Neelu</i><br>(iv) Sh. Parmod Kumar <i>Parmod</i><br>(v) Ms. Anshu <i>Anshu</i><br>(vi) Mr. Ravi Kant <i>Ravi Kant</i><br>(vii) <i>Ch. Sujana Singh</i> |
| 22. | Earn While You Learn                                  | (i) Dr. Sunita (Coordinator) <i>Sunita</i><br>(ii) Dr. Swaty <i>Swaty</i><br>(iii) Ms. Neelu Kishnani <i>Neelu</i><br>(iv) Sh. Parmod Kumar <i>Parmod</i>  |
| 23. | Library Committee                                     | (i) Ms Neelu Kishnani (Coordinator) <i>Neelu</i><br>(ii) Dr. Swaty (Commerce) <i>Swaty</i><br>(iii) Dr. Sunita (Arts) <i>Sunita</i>  |
| 24. | Women Cell/ Women Studies & Dev. Cell                 | (i) Ms. Neelu Kishnani (Convener) <i>Neelu</i><br>(ii) Ms. Dr. Sunita (Member) <i>Sunita</i>   |
| 25. | Court Cases & Legal Literacy Cell                     | (i) Dr. Swaty (Convener) <i>Swaty</i><br>(ii) Sh. Parmod Kumar (Member) <i>Parmod</i><br>(iii) Mr. Ravi Kant (Member) <i>Ravi Kant</i><br>(iv) <i>Ch. Sujana Singh</i> (Member) <i>Sunita</i>  |
| 26. | Refreshment Committee                                 | (i) Ms. Neelu Kishnani (Convener) <i>Neelu</i><br>(ii) Sh. Parmod Kumar (Member) <i>Parmod</i><br>(iii) Mr. Ravi Kant (Member) <i>Ravi Kant</i><br>(iv) <i>Ch. Sujana Singh</i>  |
| 27. | Red Ribbon, Road Safety, Distt. Level Meeting         | (i) Sh. Parmod Kumar (Convener) <i>Parmod</i><br>(ii) Ms. Neelu Kishnani (Member) <i>Neelu</i><br>(iii) Mr. Ravi Kant (Member) <i>Ravi Kant</i>  |
| 28. | Incharge Extension Lecturer Faculty                   | (i) Dr. Swaty (Commerce) <i>Swaty</i><br>(ii) Dr. Sunita (Arts) <i>Sunita</i>  |
| 29. | Incharge Staff Engaged on Contractual Basis/ DC Rates | (i) Dr. Swaty (Convener) <i>Swaty</i><br>(ii) Dr. Sunita (Member) <i>Sunita</i><br>(iii) Ms Neelu Kishnani (Member) <i>Neelu</i><br>(iv) Sh. Parmod Kumar (Member) <i>Parmod</i>   |

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| 30. | Sport Board  | Principal (Chairman)<br>Sh. Parmod Kumar (Secretary) <i>Parmod</i><br>(i) Dr. Swaty (Member) <i>Swaty</i><br>(ii) Dr. Sunita (Member) <i>Sunita</i><br>(iii) Ms. Neelu Kishnani (Member) <i>Neelu</i><br>(iv) Ms. Anshu (Member) <i>Anshu</i><br>(v) Mr. Ravi Kant (Member) <i>Ravi Kant</i><br>(vi) <i>Sh. Sujan Singh (Member) Sh.</i> |
| 31. | Purchase Committee                                   | (i) Dr. Sunita (Convener) <i>Sunita</i><br>(ii) Ms. Neelu Kishnani (Member) <i>Neelu</i><br>(iii) Sh. Parmod Kumar (Member) <i>Parmod</i>  |
| 32. | UGC/NEP/RUSA/NAAC/IQAC Committee                     | (i) Dr. Swaty <i>Swaty</i><br>(ii) Dr. Sunita <i>Sunita</i><br>(iii) Ms. Neelu Kishnani <i>Neelu</i><br>(iv) Sh. Parmod Kumar <i>Parmod</i>  |
| 33. | Media Coverage                                       | (i) Dr. Sunita (Convener) <i>Sunita</i><br>(ii) Sh. Parmod Kumar (Member) <i>Parmod</i><br>(iii) Mr. Ashwani Kumar (Member) <i>Ashwani</i>   |
| 34. | Biometric Attendance System (BAS)                    | (i) Sh. Parmod Kumar (Nodal Officer) <i>Parmod</i><br>(ii) Mr. Ravi Kant (Member) <i>Ravi Kant</i>   |
| 35. | NSS  | (i) Dr. Sunita (Incharge) <i>Sunita</i><br>(ii) Ms. Neelu Kishnani <i>Neelu</i><br>(iii) <i>Lokesh (Clerk) Lokesh</i><br>(iv) Smt. Sunita (Peon) <i>Smt. Sunita</i>  |
| 36. | Computer Deptt. & Laboratory                         | (i) Dr. Swaty (Incharge) <i>Swaty</i><br>(ii) Ms. Neelu Kishnani (Member) <i>Neelu</i><br>(iii) Ms. Anshu (Member) <i>Anshu</i><br>(iv) Ms. Pooja (Computer Instructor) <i>Pooja Yadav</i><br>(v) Mr. Ashwani (Computer LA) <i>Ashwani</i>   |
| 37. | Grants : O/E<br>M&S<br>Lab Augumentation<br>Salaries | (i) Ms. Neelu Kishnani <i>Neelu</i><br>(ii) Sh. Parmod Kumar <i>Parmod</i><br>(iii) Dr. Sunita <i>Sunita</i><br>(v) Dr. Swaty <i>Swaty</i>   |
| 38  | PLACEMENT CELL                                       | ① Dr. Sunita <i>Sunita</i><br>② Neelu <i>Neelu</i><br>③ Mr. Parmod Kumar <i>Parmod</i>   |

PRINCIPAL

GOVT. COLLEGE FOR WOMEN (REWARI)

GCW, Pali (Rewari)

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN PALI (REWARI)**

Memo No.

Date: 01/07/2018

The following committees are constituted for the smooth functioning of college during the session 2018-2019. If there is any change in previous duty, the charge must be handed over/ taken over latest by 31-7-2018.

| Sr. No. | Name of the committee   | Convener/Member   |
|---------|---|---|
| 1.      | College Council and Reception committee   | (i) Dr. Swaty<br>(ii) Dr. Sunita<br>(iii) Ms Neelu Kishmani<br>(iv) Sh. Parmod Kumar  |
| 2.      | R.T.I. Act  | (i) Dr. Swaty (SPIO)  |
| 3.      | College Bursar  | Dr. Swaty   |
| 4.      | Staff Secretary   | Dr. Sunita  |
| 5.      | Chief Proctor   | Sh. Parmod Kumar  |
| 6.      | Registrar/ Internal Assessment/E.V.S./ Compulsory Computer Education, Registration Return (RR/CR) | (i) Sh. Parmod Kumar Co-ordinator<br>(ii) Ms. Anshu (Commerce)<br>(iii) Ms. Neelu Kishnani (Arts)   |
| 7.      | Lecture Shortage and Fine   | (i) Dr. Swaty (Commerce)<br>(ii) Dr. Sunita (Arts)  |
| 8.      | Time Table and Workload   | Arts<br>(i) Sh. Parmod Kumar (Coordinator)<br>(ii) Ms. Neelu Kishnani (Member)<br>B.Sc<br>(i) Sh. Sujana Singh<br>(ii) Mr. Sandeep Kumar<br>(iii) Mr. Premilata Yadav<br>Commerce<br>(i) Dr. Swaty (Coordinator)<br>(ii) Ms Anshu (Member)<br>(iii) Mr. Ravi (Member) |



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| 9A         | SC Scholarship  | (i) Mr. Ravikant (Convener)<br>(ii) Mr. Ravinder (Lib. Asst.)  |
| 9.         | Scholarship (Merit & OBC)   | (i) Sh. Parmod Kumar (Convener)<br>(ii) Mr. Ashwani Kumar  |
| 10.        | Building & Property   | (i) Ms. Anshu (Plastic)<br>(ii) Mr. Ravi Kant (Wooden)<br>(iii) Sh. Sujan Singh (Metal & Steel)  |
| 11.        | Cultural Committee  | (i) Dr. Sunita (Coordinator)<br>(ii) Dr. Swaty (Member)<br>(iii) Ms. Neelu Kishnani (Member)<br>(iv) Sh. Parmod Kumar (Member)<br>(v) Ms. Anshu (Member)<br>(vi) Sh. Sujan Singh<br>(vii) Dr. Shivani<br>(viii) Ms. Ritu Rani<br>(ix) Ms. Vinita<br>(x) Dr. Premila Yadav<br>(xi) Sh. Hawa Singh |
| 12.        | Electricity/ water/ Health/ Telephone                               | (i) Ms. Anshu (Telephone)<br>(ii) Mr. Lokesh (Electricity)<br>(iii) Mr. Jitender (Electricity)<br>(iv) Mr. Satyender (Water)   |
| 13.        | Printing (All types), Publicity/ Invitation Committee               | (i) Dr. Sunita<br>(ii) Mr. Ashwani Kumar<br>(iii) Ms. Anshu<br>(iv) Ms. Ritu Rani<br>(v) Sh. Hawa Singh  |
| 14.        | Light, Music, seating arrangement & Shamiana, Photography committee | (i) Ms. Neelu Kishnani<br>(ii) Sh. Parmod Kumar<br>(iii) Sh. Sujan Singh (Light)<br>(iv) Mr. Ravi Kant<br>(v) Mr. Ashok Kumar  |
| 15.        | Career Guidance, Personality Development & Placement Cell           | (i) Dr. Sunita<br>(ii) Sh. Parmod Kumar<br>(iii) Ms. Neelu Kishnani<br>(iv) Mr. Lokesh   |
| 16.<br>(A) | Campus Beautification Committee<br>&<br>Cleanliness                 | (i) Dr. Sunita<br>(ii) Mr. Neelu Kishnani<br>(iii) Dr. Shivani<br>(iv) Mr. Jitender<br>(v) Mr. Satyender<br>(vi) Mr. Ashok Kumar<br>(vii) Smt. Ramrati   |
| 17.        | Discipline Committee  | (i) Dr. Swaty<br>(ii) Dr. Sunita<br>(iii) Ms. Neelu Kishnani<br>(iv) Sh. Hawa Singh  |

16  
(B) Tatpar Saathi - group leaders



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|     |   | (iv) Sh. Parmod Kumar <i>Parmod</i><br>(v) Ms. Anshu <i>Anshu</i><br>(vi) Mr. Ravi Kant <i>Ravi Kant</i><br>(vii) <i>Dr. Purnima Yadav</i>   |
| 18. | Educational Tour Committee <i>Dr. Sunita</i>  | (i) <i>Dr. Sunita</i><br>(ii) Ms Neelu Kishnani <i>Neelu</i><br>(iii) Sh. Parmod Kumar <i>Parmod</i><br>(iv) Sh. Ashwani Kumar <i>Ashwani</i><br>(v)   |
| 19. | Bus Pass  | (i) Sh. Parmod Kumar <i>Parmod</i><br>(ii) Mr. Ashwani kumar <i>Ashwani</i>  |
| 20. | Red Cross/ Fee Concession/ SAF/ Blood Donation Camp                                   | (i) Ms Neelu Kishnani <i>Neelu</i><br>(ii) Sh. Parmod Kumar <i>Parmod</i><br>(iii) Ms. Anshu <i>Anshu</i><br>(iv) Dr. Shivani <i>Shivani</i><br>(v) <i>Dr. Purnima Yadav</i>   |
| 21. | Students Grievance Cell & Anti Ragging Cell / <i>Anti Sexual Harassment Committee</i> | (i) Dr. Swaty <i>Swaty</i><br>(ii) Dr. Sunita <i>Sunita</i><br>(iii) Ms Neelu Kishnani <i>Neelu</i><br>(iv) Sh. Parmod Kumar <i>Parmod</i><br>(v) Ms. Anshu <i>Anshu</i><br>(vi) Mr. Ravi Kant <i>Ravi Kant</i><br>(vii) Sh. Sujan Singh <i>Sujan</i><br>(viii) <i>Dr. Purnima Yadav</i> |
| 22. | Earn While You Learn  | (i) Ms. Neelu Kishnani (Coordinator) <i>Neelu</i><br>(ii) Dr. Swaty <i>Swaty</i><br>(iii) Sh. Parmod Kumar <i>Parmod</i><br>(iv) Sh. Sujan Singh <i>Sujan</i>  |
| 23. | Library Committee   | (i) Ms Neelu Kishnani (Coordinator) <i>Neelu</i><br>(ii) Dr. Swaty (Commerce) <i>Swaty</i><br>(iii) Dr. Sunita (Arts) <i>Sunita</i>  |
| 24. | Women Cell/ Women Studies & Dev. Cell   | (i) Ms. Neelu Kishnani <i>Neelu</i><br>(ii) Dr. Sunita <i>Sunita</i><br>(iii) Ms. Anshu <i>Anshu</i><br>(iv) <i>Dr. Purnima Yadav</i>  |
| 25. | Court Cases & Legal Literacy Cell   | (i) Dr. Swaty <i>Swaty</i><br>(ii) Sh. Parmod Kumar <i>Parmod</i><br>(iii) Sh. Sujan Singh <i>Sujan</i><br>(iv) Mr. Ravi Kant <i>Ravi Kant</i>   |
| 26. | Refreshment Committee   | (i) Ms. Neelu Kishnani <i>Neelu</i><br>(ii) Sh. Parmod Kumar <i>Parmod</i><br>(iii) Ms. Anshu <i>Anshu</i><br>(iv) Dr. Shivani <i>Shivani</i>  |

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| 27. | Red Ribbon, Road Safety, Distt. Level Meeting       | (i) Mr. Ravi Kant<br>(ii) Ms. Ritu Rani<br>(iii) Mr. Sujan Singh<br>(iv) Ms. Anshu<br>(v) Dr. Shivani<br>(vi) Mr. Sandeep Kumar<br>(vii) Dr. Premalata Yadav  | <i>Ravi Kant</i><br><i>Ritu</i><br><i>Anshu</i><br><i>Shivani</i><br><i>Sandeep</i><br><i>Premalata</i>  |
| 28. | Incharge Extension Lecturer Faculty                 | (i) Dr. Swaty (Commerce)<br>(ii) Dr. Sunita (Arts)  | <i>Dr. Swaty</i><br><i>Dr. Sunita</i>  |
| 29. | Sport Board   | Principal (Chairman)<br>Sh. Parmod Kumar (Secretary)<br>(i) Dr. Swaty (Member)<br>(ii) Dr. Sunita (Member)<br>(iii) Ms. Neelu Kishnani (Member)<br>(iv) Ms. Anshu (Member)<br>(v) Mr. Ravi Kant (Member)<br>(vi) Dr. Shivani<br>(vii) Ms. Ritu Rani<br>(viii) Ms. Vinita<br>(ix) Mr. Sandeep Kumar<br>(x) Dr. Premalata Yadav | <i>Parmod</i><br><i>Dr. Swaty</i><br><i>Dr. Sunita</i><br><i>Neelu</i><br><i>Anshu</i><br><i>Ravi Kant</i><br><i>Shivani</i><br><i>Ritu</i><br><i>Vinita</i><br><i>Sandeep</i><br><i>Premalata</i> |
| 30. | Purchase Committee                                  | (i) Dr. Sunita<br>(ii) Ms. Neelu Kishnani<br>(iii) Sh. Parmod Kumar   | <i>Dr. Sunita</i><br><i>Neelu</i><br><i>Parmod</i>   |
| 31. | UGC/NAAC  | (i) Dr. Sunita<br>(ii) Sh. Parmod Kumar   | <i>Dr. Sunita</i><br><i>Parmod</i>   |
| 32. | Staff Grievance Committee (Teaching & Non-Teaching) | (i) Dr. Sunita<br>(ii) Ms. Neelu Kishnani<br>(iii) Sh. Parmod Kumar   | <i>Dr. Sunita</i><br><i>Neelu</i><br><i>Parmod</i>   |
| 33. | /NEP/RUSA /IQAC Committee                           | (i) Dr. Swaty<br>(ii) Dr. Sunita<br>(iii) Ms. Neelu Kishnani<br>(iv) Sh. Parmod Kumar   | <i>Dr. Swaty</i><br><i>Dr. Sunita</i><br><i>Neelu</i><br><i>Parmod</i>   |
| 34. | Media Coverage                                      | (i) Dr. Sunita<br>(ii) Sh. Parmod Kumar<br>(iii) Mr. Ashwani Kumar  | <i>Dr. Sunita</i><br><i>Parmod</i><br><i>Ashwani</i>   |
| 35. | Biometric Attendance System (BAS)                   | (i) Sh. Parmod Kumar (Nodal Officer)<br>(ii) Mr. Ravi Kant (Member)   | <i>Parmod</i><br><i>Ravi Kant</i>  |
| 36. | NSS   | (i) Dr. Sunita (Incharge)<br>(ii) Ms. Neelu Kishnani  | <i>Dr. Sunita</i><br><i>Neelu</i>  |

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|     |   | (iii) Mr. Ashwani Kumar <i>Ashwani</i><br>(iv) Smt. Sunita <i>Sunita</i>  |
| 37. | Computer Deptt. & Laboratory                | (i) Dr. Swaty (Incharge) <i>Swaty</i><br>(ii) Ms. Anshu (Member) <i>Anshu</i><br>(iii) Ms. Ritu Rani (Member) <i>Ritu Rani</i><br>(iv) Ms. Pooja (Computer Instructor) <i>Pooja Yadav</i><br>(v) Mr. Ashwani Kumar (Computer LA) <i>Ashwani</i> |
| 38. | Function Report Writting (Photo/ Documents) | (i) Ms. Anshu <i>Anshu</i><br>(ii) Sh. Sujan Singh <i>Sujan</i><br>(iii) Ms. Ritu Rani <i>Ritu</i>  |
| 39. | Dean Students welfare                       | (i) Dr. Sunita <i>Sunita</i><br>(ii) Dr. Swaty <i>Swaty</i><br>(iii) Ms. Neelu Kishnani <i>Neelu</i><br>(iv) Sh. Parmod Kumar <i>Parmod</i>   |
| 40. | Stage Conduct Committee                     | (i) Dr. Sunita <i>Sunita</i><br>(ii) Dr. Swaty <i>Swaty</i><br>(iii) Sh. Sujan Singh <i>Sujan</i>   |
| 41. | Achievers Committee                         | (i) Dr. Sunita <i>Sunita</i><br>(ii) Ms. Neelu Kishnani <i>Neelu</i><br>(iii) Sh. Parmod Kumar <i>Parmod</i>  |
| 42. | Transport Committee                         | (i) Sh. Parmod Kumar <i>Parmod</i><br>(ii) Sh. Sujan Singh <i>Sujan</i><br>(iii) Mr. Ashwani Kumar <i>Ashwani</i>   |

  
 PRINCIPAL  
 GOVT. COLLEGE FOR WOMEN, PALI (REWARI)  
 G C W, Pali (Rewari)



# OFFICE OF THE PRINCIPAL, GOVT. COLLEGE FOR WOMEN, PALI (REWARI)

Memo No. 4867

Date: 16/9/19

The following Committees are constituted for the smooth functioning of the college during the session 2019-20. If there is any change in previous duty, the charge must be handed over/taken over latest by 20-09-2019.

| Sr. No. | Name of the Committee   | Convener/Member   |
|---------|---|---|
| 1.      | College Council and Reception Committee   | (1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Sh. Parmod Kumar<br>(4) Ms. Anshu<br>Dr. Sunita(SPIO)             |
| 2.      | R.T.I Act   | Dr. Sunita  |
| 3.      | College Bursar  | Dr. Sunita  |
| 4.      | Staff Secretary   | Sh. Parmod Kumar  |
| 5.      | Chief Proctor   | Ms. Neelu Kishnani  |
| 6.      | (i) Registrar<br>(ii) Internal Assessment & E.V.S<br>(iii) Compulsory Computer Education & RR/CR<br>(iv) Practical Examinations & House Exams | (1) Sh. Parmod Kumar<br>(2) Sh. Sujana Singh<br>(3) Sh. Hawa Singh /<br>(4) Mrs. Pooja Yadav<br>(5) Mr. Ravi Kant |
| 7.      | Lecture Shortage & Fine   | (1) Dr. Sunita (B.A)<br>(2) Ms. Anshu(B.Com)<br>(3) Sh. Sujana Singh (B.Sc.)                                      |
| 8.      | Time Table & Workload:<br>(i) B.A<br>(ii) B.Com<br>(iii) B.Sc.  | Ms. Neelu Kishnani<br>Ms. Anshu<br>Sh. Sujana Singh   |
| 9.      | SC Scholarship  | (1) Mr. Ravi Kant<br>(2) Mr. Ashwani  |
| 10.     | Post Metric & Others Scholarship  | Sh. Sujana Singh<br>Ms. Pooja   |
| 11.     | Building & Property<br>(i) Plastic<br>(ii) Wooden<br>(iii) Metal & Steel  | Sh. Parmod Kumar (Convenor)<br>(1) Ms. Anshu<br>(2) Mr. Ravi Kant<br>(3) Sh. Sujana Singh                         |
| 12.     | Cultural Committee  | (1) Ms. Neelu Kishnani<br>(2) Dr. Sunita<br>(3) Sh. Parmod Kumar<br>(4) Ms. Anshu                                 |

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|     |   | (5) Mr. Ravikant<br>(6) Sh. Sujan Singh<br>(7) Mr. Hawa Singh<br>(8) Dr. Shivani<br>(9) Ms. Ritu Rani<br>(10) Ms. Vinita<br>(11) Mr. Sandeep Kumar<br>(12) Ms. Pooja Yadav<br>(13) Mr. Ashwani |
| 13. | Electricity/Water/Health/Telephone  | (1) Ms. Anshu<br>(2) Sh. Hawa Singh<br>(3) Mr. Lokesh  |
| 14. | Printing(All types), Publicity/Invitation Committee                           | (1) Sh. Hawa Singh<br>(2) Ms. Ritu Rani<br>(3) Mr. Ashwani Kumar   |
| 15. | Light, Music, Seating Arrangement, Photography Committee                      | (1) Sh. Sujan Singh<br>(2) Sh. Hawa Singh<br>(3) Mr. Sandeep Kumar   |
| 16. | Career Guidance, Personality Development & Placement Cell                     | (1) Dr. Sujan Singh<br>(2) Sh. Parmod Kumar<br>(3) Mr. Lokesh  |
| 17. | Campus Beautification & Cleanliness Committee                                 | (1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Dr. Shivani<br>(4) Mrs. Ritu Rani<br>(5) Ms. Vinita<br>(6) Ms. Pooja Yadav   |
| 18. | Discipline Committee  | (1) Dr. Swaty<br>(2) Dr. Sunita<br>(3) Ms. Neelu Kishnani<br>(4) Mr. Parmod Kumar  |
| 19. | Educational Tour Committee  | (1) Ms. Anshu<br>(2) Sh. Parmod Kumar<br>(3) Ms. Ritu Rani<br>(4) Mr. Ashwani  |
| 20. | Bus Pass Committee  | (1) Sh. Parmod Kumar<br>(2) Sh. Ashwani Kumar  |
| 21. | Red Cross/Fee Concession/SAF/Blood Donation Camp                              | (1) Sh. Parmod Kumar<br>(2) Ms. Anshu<br>(3) Dr. Shivani   |
| 22. | Students Grievance Cell & Anti Ragging Cell/ Anti Sexual Harassment Committee | (1) Dr. Swaty<br>(2) Dr. Sunita<br>(3) Ms. Neelu Kishnani<br>(4) Sh. Parmod Kumar  |
| 23. | Earn while you Learn  | (1) Ms. Neelu Kishnani   |
| 24. | Library Committee   | (1) Ms. Anshu  |

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|     |  | (3) Dr. Shivani<br>(4) Mr. Sandeep  |
| 25. | Women Cell/ Women Studies & Development Cell | (1) Ms. Anshu<br>(2) Ms. Ritu Rani<br>(3) Ms. Vinita  |
| 26. | (i) Court Cases & legal Literacy Cell:       | (1) Sh. Parmod Kumar<br>(2) Sh. Sujan Singh<br>(3) Mr. Ravi Kant  |
| 27. | Refreshment committee                        | (1) Sh. Parmod kumar<br>(2) Ms. Anshu<br>(3) Dr. Shivani<br>(4) Ms. Vinita<br>(5) Ms. Pooja Yadav   |
| 28. | (i) Red Ribbon and Road Safety               | (1) Mr. Ravi kant<br>(2) Sh. Sujan Singh<br>(3) Ms. Vinita<br>(4) Mr. Sandeep Kumar   |
| 29. | In charge of Extension Lecturers             | (1) Sh. Parmod Kumar<br>(Commerce)<br>(2) Dr. Sunita(Arts)<br>(3) Sh. Sujan Singh(Science)  |
| 30. | Sport Board                                  | Principal(Chairman)<br>Sh. Parmod kumar(Secretary)<br>(1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Ms. Anshu<br>(4) Mr. Ravi Kant<br>(5) Sh. Sujan Singh<br>(6) Sh. Hawa singh<br>(7) Dr. Shivani<br>(8) Ms. Ritu Rani<br>(10) Ms. Vinita<br>(11) Mr. Sandeep Kumar<br>(12) Mrs. Pooja Yadav<br>(13) Mr. Ashwani Kumar |
| 31. | Central Purchase Committee                   | (1) Ms. Neelu Kishnani<br>(2) Sh. Parmod Kumar<br>(3) Ms. Anshu   |
| 32. | UGC/NAAC/RUSA                                | (1) Sh. Sujan Singh<br>(2) Ms. Anshu<br>(3) Sh. Hawa Singh  |
| 33. | IQAC Committee                               | (1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Sh. Parmod Kumar  |
| 34. | Media Coverage                               | (1) Dr. Sunita<br>(2) Sh. Parmod Kumar<br>(3) Mr. Ashwani Kumar   |
| 35. | Biometric Attendance System                  | (1) Sh. Hawa Singh  |



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| 36. | NSS  | (2) Mr. Ravi Kant<br>(1) Ms. Neelu Kishnani<br>(2) Dr. Sunita<br>(3) Dr. Shivani<br>(4) Ms. Ritu Rani<br>(5) Ms. Pooja Yadav<br>(6) Mr. Ashwani (Clerk)<br>(7) Mrs. Sunita (Peon) |
| 37. | Computer Deptt. & Laboratory   | (1) Sh. Hawa Singh<br>(2) Ms. Anshu<br>(3) Ms. Ritu Rani<br>(4) Ms. Pooja Yadav<br>(5) Mr. Ashwani  |
| 38. | Function Report Writing (Photo/Documents)                                      | (1) Sh. Sujan Singh<br>(2) Dr. Shivani<br>(3) Ms. Ritu Rani   |
| 39. | Dean Students Welfare  | (1) Dr. Sunita<br>(2) Sh. Parmod Kumar<br>(3) Mrs. Neelu Kishnani<br>(4) Dr. Satyabir<br>(5) Sh. Sujan Singh  |
| 40. | Stage Conduct Committee  | (1) Dr. Sunita<br>(2) Sh. Sujan Singh   |
| 41. | Transport Committee  | (1) Sh. Parmod Kumar<br>(2) Dr. Sunita<br>(3) Ms. Neelu Kishnani<br>(4) Mr. Ashwani   |
| 42. | Electoral Literacy Club  | (1) Mr. Ravi Kant<br>(2) Sh. Hawa Singh<br>(3) Mr. Sandeep  |
| 43. | Grants:<br>(1) Office Expenses<br>(2) Lab Augmentation<br>(3) Amalgamated Fund | Ms. Neelu Kishnani<br>Sh. Hawa Singh<br>Sh. Parmod Kumar  |

Principal  
 G.C.W. Pali, Rewari  
 Principal  
 G.C.W. Pali (Rewari)

16/9/19

# OFFICE OF THE PRINCIPAL, GOVT. COLLEGE FOR WOMEN, PALI (REWARI)

Memo No.

Date: 06/08/2020

The following Committees are constituted for the smooth functioning of the college during the session 2020-21. If there is any change in previous duty, the charge must be handed over/taken over latest by 14-08-2020.

| Sr. No. | Name of the Committee   | Convener/Member   |
|---------|---|---|
| ✓ 1.    | College Council and Reception Committee   | (1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Sh. Parmod Kumar<br>(4) Ms. Anshu<br>Dr. Sunita(SPIO)   |
| ✓ 2.    | R.T.I Act   | Dr. Sunita  |
| 3.      | College Bursar  | Sh. Parmod Kumar  |
| 4.      | Staff Secretary   | Ms. Neelu Kishnani  |
| 5.      | Chief Proctor   | (1) Sh. Parmod Kumar<br>(1) Sh. Sujana Singh<br>(2) Ms. Pooja Yadav<br>(1) Sh. Hawa Singh<br>(2) Mrs. Pooja Yadav<br>(1) Mr. Ravi Kant<br>(2) Mr. Narender Kumar      |
| 6.      | (i) Registrar<br>(ii) Internal Assessment & E.V.S<br>(iii) Compulsory Computer Education & RR/CR<br>(iv) Practical Examinations & House Exams | (1) Ms. Ritu Rani(Commerce)<br>(2) Ms. Vinita (BA)<br>(3) Mr. SAndeep Kumar (B.Sc)<br>(1) Sh. Parmod Kumar<br>(2) Sh. Sujana Singh<br>(3) Ms. Anshu<br>(4) Dr. Yogita |
| 7.      | Lecture Shortage & Fine   | (1) Mr. Ravi Kant<br>(2) Mr. Ashwani Kumar  |
| 8.      | Time Table & Workload:<br>(i) B.A<br>(ii) B.Com<br>(iii) B.Sc.  | (1) Sh. Sujana Singh<br>(2) Mr. Lokesh  |
| 9.      | SC Scholarship  | Sh. Parmod Kumar (Convener)<br>(1) Ms. Anshu<br>(2) Mr. Ravi Kant<br>(3) Sh. Sujana Singh   |
| 10.     | Post Metric & Others Scholarship  | (1) Ms. Neelu Kishnani<br>(2) Dr. Sunita  |
| ✓ 12.   | Cultural Committee  |   |

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|       |   | (3) Sh. Parmod Kumar<br>(4) Ms. Anshu<br>(5) Mr. Ravikant<br>(6) Sh. Sujan Singh<br>(7) Mr. Hawa Singh<br>(8) Dr. Shivani<br>(9) Ms. Ritu Rani<br>(10) Ms. Vinita<br>(11) Mr. Sandeep Kumar<br>(12) Ms. Pooja Yadav<br>(13) Mr. Ashwani |
| 13.   | Electricity/Water/Health/Telephone  | (1) Sh. Hawa Singh<br>(2) Mr. Sandeep Kumar<br>(3) Sh. Rakesh Kumar   |
| 14.   | Printing(All types), Publicity/Invitation Committee                         | (1) Sh. Hawa Singh<br>(2) Ms. Ritu Rani<br>(3) Mr. Ashwani Kumar  |
| 15.   | Light, Music, Seating Arrangement, Photography & Stage decoration Committee | (1) Sh. Sujan Singh<br>(2) Sh. Hawa Singh<br>(3) Mr. Sandeep Kumar<br>(4) Ms. Ritu Rani<br>(5) Mr. Narender   |
| 16.   | Career Guidance, Personality Development & Placement Cell                   | (1) Ms. Anshu<br>(2) Mr. Ravi Kant<br>(3) Ms. Ritu Rani<br>(4) Ms. Pooja Yadav  |
| ✓ 17. | Campus Beautification & Cleanliness Committee                               | (1) Sh. Sujan Singh<br>(2) Dr. Sunita<br>(3) Ms. Neelu Kishnani<br>(4) Dr. Shivani<br>(5) Mrs. Ritu Rani<br>(6) Ms. Vinita<br>(7) Ms. Pooja Yadav   |
| ✓ 18. | Discipline Committee  | (1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Mr. Parmod Kumar<br>(4) Mr. Sujan Singh   |
| ✓ 19. | Educational Tour Committee  | (1) Ms. Anshu<br>(2) Sh. Parmod Kumar<br>(3) Ms. Ritu Rani<br>(4) Mr. Ashwani   |
| 20.   | Bus Pass Committee  | (1) Sh. Hawa Singh<br>(2) Sh. Ashwani Kumar   |
| 21.   | Red Cross/Fee Concession/SAF/Blood Donation Camp                            | (1) Sh. Parmod Kumar<br>(2) Ms. Anshu<br>(3) Dr. Shivani  |



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| ✓ 22. | Students Grievance Cell & Anti Ragging Cell/ Anti Sexual Harassment Committee | (1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Sh. Parmod Kumar   |
| 23.   | Earn while you Learn  | (1) Ms. Neelu Kishnani   |
| 24.   | Library Committee   | (1) Sh. Sujan Singh<br>(2) Dr. Shivani<br>(3) Mr. Sandeep Kumar<br>(4) Mr. Narender Kumar  |
| 25.   | Women Cell/ Women Studies & Development Cell                                  | (1) Ms. Anshu<br>(2) Ms. Ritu Rani<br>(3) Ms. Vinita   |
| 26.   | (i) Court Cases & legal Literacy Cell:  | (1) Sh. Parmod Kumar<br>(2) Sh. Sujan Singh<br>(3) Mr. Ravi Kant   |
| 27.   | Refreshment committee   | (1) Ms. Neelu Kishnani<br>(2) Ms. Anshu<br>(3) Dr. Shivani<br>(4) Ms. Pooja Yadav  |
| 28.   | (i) Red Ribbon  | (1) Sh. Sujaan Singh<br>(2) Ms. Ritu Rani<br>(3) Ms. Vinita  |
| 29.   | Road Safety   | (1) Mr. Ravi Kant<br>(2) Ms. Anshu<br>(3) Mr. Sandeep Kumar  |
| 30.   | In charge of Extension Lecturers  | (1) Sh. Parmod Kumar   |
| ✓ 31. | Sport Board   | Principal(Chairman)<br>Sh. Parmod kumar(Secretary)<br>(1) Dr. Sunita<br>(2) Ms. Neelu Kishnani<br>(3) Ms. Anshu<br>(4) Mr. Ravi Kant<br>(5) Sh. Sujan Singh<br>(6) Sh. Hawa Singh<br>(7) Dr. Shivani<br>(8) Ms. Ritu Rani<br>(10) Ms. Vinita<br>(11) Mr. Sandeep Kumar<br>(12) Mr. Narender Kumar<br>(13) Mrs. Pooja Yadav<br>(14) Mr. Ashwani Kumar |
| 32.   | Central Purchase Committee  | (1) Ms. Neelu Kishnani<br>(2) Sh. Parmod Kumar<br>(3) Ms. Anshu  |
| 33.   | UGC/NAAC/RUSA   | (1) Sh. Sujan Singh<br>(2) Ms. Anshu<br>(3) Sh. Hawa Singh   |
| ✓ 34. | IQAC Committee  | (1) Dr. Sunita<br>(2) Ms. Neelu Kishnani   |

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|       |   | (3) Sh. Parmod Kumar  |
| ✓ 35. | Media Coverage                            | (1) Sh. Sujan Singh<br>(2) Sh. Parmod Kumar<br>(3) Mr. Ashwani Kumar                |
| 36.   | Biometric Attendance System               | (1) Sh. Hawa Singh<br>(2) Mr. Ravi Kant   |
| 37.   | NSS                                       | (1) Ms. Neelu Kishnani (PO)<br>(2) Mr. Ashwani (Clerk)<br>(3) Mrs. Sunita (Peon)    |
| 38.   | Computer Deptt. & Laboratory              | (1) Sh. Hawa Singh<br>(2) Ms. Pooja Yadav<br>(3) Mr. Ashwani                        |
| 39.   | Function Report Writing (Photo/Documents) | (1) Sh. Sujan Singh<br>(2) Dr. Shivani<br>(3) Ms. Ritu Rani                         |
| ✓ 40. | Dean Students Welfare                     | (1) Dr. Sunita<br>(2) Sh. Parmod Kumar<br>(3) Mrs. Neelu Kishnani<br>(4) Ms. Anshu  |
| ✓ 41. | Stage Conduct Committee                   | (1) Dr. Sunita<br>(2) Sh. Sujan Singh   |
| 42.   | Transport Committee                       | (1) Sh. Parmod Kumar<br>(2) Dr. Sunita<br>(3) Ms. Neelu Kishnani<br>(4) Mr. Ashwani |
| 43.   | Electoral Literacy Club                   | (1) Mr. Ravi Kant<br>(2) Sh. Hawa Singh<br>(3) Mr. Sandeep Kumar                    |
| 44.   | Grants:                                   | Mr. Ravi Kant   |
|       | (1) Office Expenses                       |   |
|       | (2) Lab Augmentation                      | Sh. Hawa Singh  |
|       | (3) Amalgamated Fund                      | Sh. Parmod Kumar  |
| 45.   | License Nodal officer                     | Sh. Sujan Singh   |
| 46.   | Passport Nodal Officer                    | Dr. Sunita  |

Mr. Ravi Kant  
Mr. Lokesh (clerk)

Principal  
G.C.W. Pali, Rewari  
G.C.W. Pali (Rewari)

# OFFICE OF THE PRINCIPAL, GOVT. COLLEGE FOR WOMEN, PALI (REWARI)

## Revised Committee

Memo No.GCW-2021/ 233

Date: 9.10.2021

The following Committees are constituted for the smooth functioning of the college during the session 2021-22. If there is any change in previous duty, the charge must be handed over/taken over latest by .....

| Sr. No. | Name of the Committee  | Convener/Member  |
|---------|--|--|
| 1.      | College Council and Reception Committee                                  | (1) Ms. Neelu Kishnani<br>(2) Sh. Parmod Kumar<br>(3) Ms. Anshu<br>(4) Mr. Ravi Kant                       |
| 2.      | R.T.I Act  | Ms. Neelu Kishnani(SPIO)   |
| 3.      | College Bursar   | Ms. Anshu  |
| 4.      | Staff Secretary  | Sh. Parmod Kumar   |
| 5.      | Chief Proctor  | Ms. Neelu Kishnani   |
| 6.      | (i) Registrar  | (1) Sh. Parmod Kumar   |
|         | (ii) Internal Assessment & E.V.S   | (1) Dr. Sujan Singh<br>(2) Ms. Pooja Yadav   |
|         | (iii) Compulsory Computer Education & RR/CR                              | (1) Sh. Hawa Singh<br>(2) Ms., Pooja Yadav   |
|         | (iv) Practical Examinations & House Exams                                | (1) Mr. Ravi Kant<br>(2) Mr. Narender Kumar  |
| 7.      | Lecture Shortage & Fine  | (1) Dr. Shivani (BA)<br>(2) Ms. Ritu Rani(Commerce)<br>(3) Ms. Vinita (BA)<br>(4) Mr. Sandeep Kumar (B.Sc) |
| 8.      | Time Table & Workload:<br>(i) B.A<br>(ii) B.Com<br>(iii) B.Sc.           | Sh. Hawa Singh (Convener)<br>Dr. Sujan Singh<br>Ms. Anshu<br>Dr. Yogita                                    |
| 9.      | SC Scholarship   | (1) Mr. Ravi Kant<br>(2) Mr. Narender Kumar  |
| 10.     | Post Metric & Others Scholarship   | (1) Dr. Sujan Singh<br>(2) Mr. Ashwani Kumar   |
| 11.     | Building & Property<br>(i) Metal & Steel<br>(ii) Plastic<br>(iii) Wooden | Mr. Ravi Kant(Convener)<br>(1) Sh. Hawa Singh<br>(2) Ms. Seema Rani<br>(3) Ms. Roshni                      |



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| 12. | Cultural Committee  | (1) Ms. Seema Rani<br>(2) Ms. Neelu Kishnani<br>(3) Sh. Parmod Kumar<br>(4) Ms. Anshu<br>(5) Mr. Ravi kant<br>(6) Dr. Sujan Singh<br>(7) Mr. Hawa Singh<br>(8) Dr. Yogita<br>(9) Ms. Roshni<br>(10) Dr. Shivani<br>(11) Ms. Ritu Rani<br>(12) Ms. Vinita<br>(13) Mr. Sandeep<br>(14) Ms. Pooja Yadav<br>(15) Mr. Ashwani Kumar |
| 13. | Electricity/Water/Health/Telephone  | (1) Sh. Hawa Singh<br>(2) Dr. Yogita<br>(3) Mr. Sandeep Kumar  |
| 14. | Printing(All types), Publicity/Invitation Committee                         | (1) Sh. Hawa Singh<br>(2) Ms. Ritu Rani<br>(3) Mr. Ashwani Kumar   |
| 15. | Light, Music, Seating Arrangement, Photography & Stage decoration Committee | (1) Dr. Sujan Singh (Convener)<br>(2) Sh. Hawa Singh<br>(3) Dr. Shivani<br>(4) Mr. Sandeep<br>(5) Ms. Ritu Rani<br>(6) Mr. Narender  |
| 16. | Career Guidance, Personality Development & Placement Cell                   | (1) Ms. Roshni (Convener)<br>(2) Mr. Ravi Kant<br>(3) Dr. Shivani<br>(4) Ms. Ritu Rani<br>(5) Ms. Pooja Yadav  |
| 17. | Campus Beautification & Cleanliness Committee                               | (1) Dr. Sujan Singh (Convener)<br>(2) Ms. Neelu Kishnani<br>(3) Ms. Anshu<br>(4) Dr. Yogita<br>(5) Ms. Seema Rani<br>(6) Dr. Shivani<br>(7) Ms. Ritu Rani<br>(8) Ms. Vinita<br>(9) Ms. Pooja Yadav   |
| 18. | Discipline Committee  | (1) Ms. Neelu Kishnani (Convener)<br>(2) Mr. Parmod Kumar<br>(3) Ms. Anshu<br>(4) Dr. Sujan Singh  |
| 19. | Educational Tour Committee  | (1) Sh. Parmod Kumar (Convener)<br>(2) Ms. Neelu Kishnani<br>(3) Ms. Anshu<br>(4) Ms. Ritu Rani<br>(5) Mr. Ashwani   |

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| 20. | Bus Pass Committee  | (1) Sh. Hawa Singh (Convener),<br>(2) Sh. Ashwani Kumar   |
| 21. | Red Cross/Fee Concession/SAF/Blood Donation Camp                              | (1) Ms. Seema Rani (Convener)<br>(2) Ms. Roshni<br>(3) Dr. Shivani  |
| 22. | Students Grievance Cell & Anti Ragging Cell/ Anti Sexual Harassment Committee | (1) Ms. Neelu Kishnani (Convener)<br>(2) Sh. Parmod Kumar<br>(3) Ms. Anshu  |
| 23. | Earn while you Learn  | (1) Ms. Seema Rani  |
| 24. | Library Committee   | (1) Dr. Sujan Singh (Convener)<br>(2) Dr. Shivani<br>(3) Mr. Sandeep<br>(4) Mr. Narender Kumar  |
| 25. | Women Cell/ Women Studies & Development Cell                                  | (1) Ms. Roshni (Convener)<br>(2) Ms. Seema Rani<br>(3) Ms. Ritu Rani<br>(4) Ms. Vinita  |
| 26. | (i) Court Cases & legal Literacy Cell:  | (1) Mr. Ravi Kant (Convener)<br>(2) Dr. Sujan Singh<br>(3) Sh. Hawa Singh   |
| 27. | Refreshment committee   | (1) Ms. Seema Rani<br>(2) Dr. Shivani<br>(3) Ms. Ritu Rani<br>(4) Ms. Pooja Yadav   |
| 28. | (i) Red Ribbon  | (1) Dr. Sujan Singh<br>(2) Ms. Ritu Rani  |
| 29. | Road Safety   | (1) Mr. Ravi Kant<br>(2) Ms. Anshu<br>(3) Mr. Sandeep Kumar   |
| 30. | In charge of Extension Lecturers  | (1) Ms. Anshu   |
| 31. | Sport Board   | Principal (Chairman)<br>Sh. Parmod Kumar (Secretary)<br>(1) Ms. Neelu Kishnani<br>(2) Ms. Anshu<br>(3) Mr. Ravi Kant<br>(4) Dr. Sujan Singh<br>(5) Sh. Hawa Singh<br>(6) Dr. Yogita<br>(7) Ms. Seema Rani<br>(8) Ms. Roshni<br>(9) Dr. Shivani<br>(10) Ms. Ritu Rani<br>(11) Ms. Vinita<br>(12) Mr. Sandeep Kumar<br>(13) Mr. Narender Kumar<br>(14) Mrs. Pooja Yadav<br>(15) Mr. Ashwani Kumar |
| 32. | Central Purchase Committee  | (1) Ms. Neelu Kishnani<br>(2) Sh. Parmod Kumar<br>(3) Mr. Ravi Kant   |
| 33. | UGC/NAAC/RUSA   | (1) Dr. Sujan Singh   |

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|     |   | (2) Sh. Hawa Singh<br>(3) Ms. Seema Rani  |
| 34. | IQAC Committee                            | (1) Ms. Neelu Kishnani<br>(2) Sh. Parmod Kumar<br>(3) Ms. Anshu<br>(4) Mr. Ravi Kant                    |
| 35. | Media Coverage                            | (1) Dr. Sujan Singh<br>(2) Sh. Parmod Kumar<br>(3) Dr. Shivani<br>(4) Mr. Ashwani Kumar                 |
| 36. | Biometric Attendance System               | (1) Sh. Hawa Singh<br>(2) Mr. Ravi Kant   |
| 37. | NSS                                       | (1) Ms. Neelu Kishnani (PO)<br>(2) Ms. Seema Rani.<br>(3) Mr. Ashwani (Clerk)<br>(4) Mrs. Sunita (Peon) |
| 38. | Computer Deptt. & Laboratory              | (1) Sh. Hawa Singh<br>(2) Ms. Pooja Yadav<br>(3) Mr. Ashwani  |
| 39. | Function Report Writing (Photo/Documents) | (1) Dr. Sujan Singh<br>(2) Dr. Shivani<br>(3) Ms. Ritu Rani   |
| 40. | Dean Students Welfare                     | (1) Ms. Neelu Kishnani<br>(2) Sh. Parmod Kumar<br>(3) Ms. Anshu<br>(4) Mr. Ravi Kant                    |
| 41. | Stage Conduct Committee                   | (1) Ms. Anshu<br>(2) Dr. Sujan Singh<br>(3) Sh. Hawa Singh<br>(4) Dr. Shivani                           |
| 42. | Transport Committee                       | (1) Sh. Parmod Kumar<br>(2) Mr. Ravi Kant<br>(3) Dr. Sujan Singh<br>(4) Mr. Ashwani                     |
| 43. | Electoral Literacy Club                   | (1) Mr. Ravi Kant<br>(2) Sh. Hawa Singh<br>(3) Mr. Sandeep  |
| 44. | Grants:                                   | Mr. Ravi Kant   |
|     | (1) Office Expenses Grant                 |   |
|     | (2) AF                                    | Sh. Parmod Kumar  |
|     | (3) Lab Augmentation Grant                | Dr. Sujan Singh   |
|     | (4) M&S Grant                             | Sh. Hawa Singh  |
|     | (5) Geography Fund                        | Ms. Seema Rani  |
| 45. | License Nodal officer                     | Sh. Sujan Singh   |
| 46. | Passport Nodal Officer                    | Mr. Ravi Kant   |

Narinder/ Clerk

Principal

G.C.W. Pali, Rewari





# Govt. College for Women, Pali (Rewari)

Distt. Rewari (Haryana)

Email : gcwpali@gmail.com

Contact No. : 01281-231118

Ref. No. GCWP-2022/1715

Date 10/11/2022

## Institutional Development Plan

Government College for Women  
Pali, District: Rewari-Haryana-123102

### Background of the College with existing facilities for Students:

Government College for Women Pali, Rewari was established in July 2014. It is situated in the lap of beautiful Araveli hills, just 20 km away from District Head Quarter of Rewari at Rewari-Narnaul state high way in the village Pali. It is also connected with the Deihi-Ahemdabad Railway line. It is a premiere institution and is consistently recording horizontal as well as vertical growth. Apart from academic achievements the college has excelled in all curricular and co-curricular spheres and is a perfect blend of traditionary and modernity. The college, in a very short span, has carved a special niche for itself and at present ready to take long strides in all spheres.

The College is spread over twelve acres land with its beautiful newly constructed Air-Conditioned building, furnished with all modern facilities. The college is furnished with well-equipped Language Lab, Computer Lab with computers, Printers and Internet Facility, Lecture Theaters, Auditorium, Gymnasium and Smart Classrooms. Also, it has a well-equipped automated library with enough books of all subjects and other competitive examinations.

The college has its own lush and green playground. It has facilities for playing Indoor games such as Chess, Badminton and Carom board. The college has its own fleet of buses which punctually brings girl students safely from their village to College.

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The college offers undergraduate courses in Arts, Commerce and Science streams and is pioneer one in rural area with its good faculty and infrastructure. The aim of this college is to provide cutting-edge, career-oriented academic programs in a supportive and stimulating environment, for the intellectual and ethical growth of a diverse student community, with an unwavering commitment to excellence in education, sensitivity to students and to the spirit of community. To prepare graduates who manifest effective communication skills with strong moral values.

### **Milestones of Institutional Development:**

- Mechanism for professional, academic, psychological and career counseling
- Students friendly College website
- Technological support
- Sports/recreation facilities, Clubs, cells etc.
- Student discussion forums for engaging learning environments
- Adequate financial support to the students belonging to Economically Disadvantaged Groups
- Continuation of schemes like Earn While You Learn and Merit-cum-Means
- Mechanism for students' wellness such as physical and mental health, psycho-social well-being, and sound ethical grooming.
- Making the admission processes and curriculum more inclusive
- Learning opportunities for all irrespective of social, economic, or linguistic backgrounds
- Providing socio-emotional and academic support and mentoring through suitable counseling and mentoring programs



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- Strict enforcement of all no-discrimination and anti-harassment rules
- Ample opportunities for Continuous Professional Development
- Providing Computers, Conferencing facility and adequate ICT support to facilitate the teachers in academic and research activities
- Online education to be blended with experiential and activity-based learning for desired outcomes

**Institutional Development Plan with specific targets for the desired outcomes:**

- i. Increase the strength of the students in terms of numbers from existing 450 to 1000 in the course of next five years through introduction of P.G. Courses, options in Undergraduate courses, and skill-based certificate courses) which are in tune with NEP.
- ii. To complete NAAC Accreditation process and allow permanent affiliation from the affiliating university to apply for 2 f (12 B)
- iii. To promote effective teaching upgradation of more lecture theatres will be done by providing more ICT facility.
- iv. The teaching faculty will be encouraged to participate in more research-based activities like seminars/conference/faculty development programmes/capacity building programmes related to their subjects of specialization and pedagogy.
- v. The teaching faculty will engage in research by applying for research projects.
- vi. Indigenous/local knowledge will be imparted by organizing activities which include our arts/crafts and cultural heritage.



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- vii. Physics, Chemistry and Geography lab will be set up and upgraded with latest equipment.
- viii. The library will be automated and upgraded, with on-line catalogue of database, subscriptions of online journals will be taken and a reading space with computers will be created in the library hall.
- ix. E- resources (online journals and video lectures) and internet connectivity will be provided in the library.
- x. The student counseling and placement cell will be strengthened. More experts will be invited for consultancy and counseling so that our students can participate in competitive examinations. The teacher mentor will facilitate the progression of students by counseling and guidance in student's area of interest.
- xi. Transportation facility will be expanded for students.
- xii. Students will be encouraged to participate in various state/national events to give them more exposure and learning opportunities.
- xiii. More educational trips, field tours, visits to industries will be organized.
- xiv. Student society interface will be increased through programmes like NSS, Red Cross and Earn while you learn schemes.
- xv. For the effective management of resources, the institute will implement proper waste management system, rainwater harvesting and energy conservation by turning to solar energy options.
- xvi. The institute will try to generate funds for the development of the college from other sources like Alumni or the eminent



# Govt. College for Women, Pali (Rewari)

Distt. Rewari (Haryana)

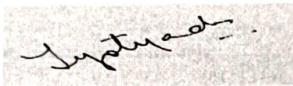
Email : gcwpali@gmail.com  
Contact No. : 01281-231118

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Date.....

donors from the society.

- xvii. Identifying different effective models of blended learning for different subjects while considering the essential importance of Face to Face learning
- xviii. Preparation and implementation of feedback performance for students



**Convener, IDP**



**Principal  
GCW, Pali**